Staff Nexus

Definition of Staff Nexus - An employee, volunteer or contractor who has any contact and/or relationship with an inmate or offender who is currently under supervision of DRC.

Notice: If the relationship changes you are required to complete a new nexus form immediately.

COMPLETE ONLY ONE SECTION BELOW (I, II OR III)

I NO NEXUS

☐ I state that, to the best of my knowledge, I have no nexus connection, affiliation, or relationship to any inmate/offender currently under the supervision of the the Ohio Department of Rehabilitation and Correction. I understand that should I become aware of such a relationship I am required to notify my Managing Office/APA Regional Administrator the next business day.

II NEXUS - REQUESTING NO CONTACT

I have a nexus with _____ | _____ who is currently incarcerated at the
(name of inmate/offender) (number)

_____ .
(Institution or under the supervision of the APA)

Please describe your relationship:

☐ I do not wish to maintain contact with the individual

III NEXUS - REQUESTING CONTACT

I have a nexus with _____ | _____ who is currently incarcerated at the
(name of inmate/offender) (number)

_____ . Please describe your relationship:
(Institution or under the supervision of the APA)

_____
(family, significant other, friend, neighbor, acquaintance)

Please describe the type, duration and purpose:

Print Name:	Signature:	Date:

Approved: ☐
Disapproved: ☐

Managing Officer/APA:	Date:

Comments:

☐ Revocation (Managing Officer/APA Regional Admin)	Print Name:	Signature:	Date:

Appeal Process: Within 5 business days of the receipt of this approval/disapproval, the employee has the right to appeal the decision in writing to the next level of supervision.