

**Attachment #1**  
**JAG Program Narrative Grant**  
**Franklin County -**

The Franklin County Regional Justice Assistance Program will be supported with the FY 2017 JAG award to be administered by Franklin County acting as the fiduciary and administrative agent on behalf of the cities of Columbus and Whitehall. Funding will support continuation of community outreach and education initiatives, reentry supportive services, the purchase of investigative equipment and crime lab software, and personal protective equipment. Additionally, funding will serve as a force multiplier in Franklin County's response to the opiate epidemic by supporting expanded medication assisted treatment for justice involved individuals and access to treatment and other supportive services.

The Franklin County Criminal Justice Planning Board is composed of the elected and appointed officials having critical roles within the criminal justice system (Judges, Sheriff, Police Chief, Safety Director, Probation, Corrections, Community, Faith-based, Victim, Public Defender, Prosecutor). The Board develops, adopts and updates the Comprehensive Strategic Justice Plan every four years, to ensure emerging trends and conditions are addressed. The Criminal Justice Planning Board is staffed by the metropolitan criminal justice planning agency (Office of Justice Policy & Programs (OJPP)) which represents all 42 local political sub-divisions in Franklin County and is responsible for system-wide, strategic justice planning, technical assistance and efficient and effective application of local, state and federal grant funding. Staffing from OJPP have extensive grants and project management experience overseeing large scale, multi-agency and multi-disciplinary initiatives. OJPP is well versed in required local, state and federal financial guidelines, OMB Cost Principles and Auditing standards, and procurement requirements. This award will be used to continue successful projects and/or implement new projects in accordance with the Franklin County Comprehensive Strategic Justice Plan. (reference Strategic Justice Plan for CY2016 - 2020)

FY 2017 JAG funds will be coordinated with multiple funding streams to leverage other available resources addressing the priorities identified in the Franklin County Comprehensive Strategic Justice Plan. All projects funded will be tracked for fiscal and programmatic compliance and required to report fiscal and programmatic activity quarterly.

Funding will support the following initiatives:

- A. Emerging Equipment Technology Supporting Medication Assisted Treatment (MAT)**  
To provide for expedited and required lab testing necessary for administration of MAT treatment protocols including Vivitrol®, a Piccolo Chemical Chemistry Analyzer will be purchased by Franklin County for use in the Correctional Center by medical staff. Current testing methods can take upwards of 3 to 5 days to receive liver enzyme testing thus delaying the opportunity to administer MAT prior to an individuals release from jail. With the Piccolo machine, lab testing can be conducted in a matter of minutes. Individuals receiving MAT pre-release will be linked with treatment and other supportive services and recovery related outcomes will be monitored by the OJPP for program impact. Final price of the equipment will be determined using local procurement policies in alignment with federal guidance.

**B. Reentry Supportive Services and Pre-Release Programming**

JAG funding will support the hiring of two part time certified peer specialists to provide supportive services to the justice involved population participating in pre-release Cognitive Behavioral Treatment (CBT) programs. A part time reentry data specialist will also be hired to assist with recidivism and other performance indicator related data collection and analysis necessary to measure impact of Franklin County's reentry efforts.

Through a partnership with the Franklin County Public Health, Narcan kits will be purchased and distributed to justice involved individuals released from the local jail assessed as high risk for overdose due to an opiate dependence. Eligible recipients will be linked to treatment and other supportive services.

**C. Personal Protective Equipment for Public Safety**

The city of Columbus intends to purchase personal protective equipment (PPE) for special entry teams including fire and law enforcement emergency medic response personnel responding with agency SWAT teams in the city as well as through mutual aid with other jurisdictions. Bullet proof vests and protective helmets will be purchased and distributed to 40 Columbus public safety personnel.

**D. Latent Print Electronic Data Management Software**

The city of Columbus Latent Print Unit currently utilizes a manual system for maintaining and preserving non-AFIS quality latent print evidence. This outdated storage documentation method does not efficiently store CDs/DVDs or the associated evidence notation, nor does it communicate with the existing Crime Lab Information Management System. The purchase of an electronic data management system (DMS) will increase Columbus' capacity to efficiently maintain evidence and provide for a long term, in house training solution. Procurement of the software will align with local and federal purchasing policies

**E. Youth Delinquency and Crime Prevention**

The city of Whitehall will utilize FY 2017 JAG grant funding to continue support of their Youth Violence Crime Reduction Initiative which allows their police department to deploy both uniformed and undercover officers throughout the city of Whitehall to increase youth safety and curb the incidence of juvenile crime and delinquency.

**F. Community Outreach and Education**

The Franklin County Sheriff's Office will continue implementation of several highly regarded community outreach and prevention programs including:

- STOP Teenage Opportunity to Purchase
- Interdiction Concentrated Enforcement (Hotel/Motel/Storage/Rental Units)
- Operation Street Smarts Gang and Personal Safety education programs
- FCSO Citizens Academy
- Volunteers in Public Safety Support

Additionally, JAG funding will support concentrated enforcement of outstanding criminal warrants and continuation of the Internet Crimes Against Children Task Force which joins nine law enforcement jurisdictions in identification and investigation of internet crimes targeting youth.

**G. Training and Education**

Recognizing the value of on-going training and information sharing/networking with other local public safety jurisdictions, funding will be allocated to support travel and training related costs for public safety personnel.

#### **H. Management and Administration**

The Office of Justice Policy & Programs, (the Regional Planning Unit) will utilize administrative funds totaling the allowable 10% of the award to:

- Administer the JAG program providing planning, training, fiscal and programmatic oversight, assessment, performance data collection and reporting.
- Ensure timely data collection in compliance with a performance based system aligned with the new BJA performance measures. Individual projects will report quarterly to the Office of Justice Policy & Programs (Administrative Agent)
- OJP&P will collate and report individual and aggregate level data for reporting to BJA.

#### **Proposed Outcomes:**

In addition to collecting data in support of the Bureau of Justice Assistance required performance metrics, the following goals and outcomes will be monitored for program impact:

- 1) Increased efficiency and improved process for maintaining and preserving the chain of latent print evidence for the Columbus Crime Lab as measured by electronic records.
- 2) Reduced incidents of violent crime involving youth in Whitehall.
- 3) Increased participation in community prevention and education programs offered through the Franklin County Sheriff's Office.
- 4) Reduction in recidivism rates of justice involved individuals receiving pre-release programming, medication assisted treatment and other supportive services.
- 5) Reduction in the amount of processing time necessary for liver enzyme testing supporting medication assisted treatment.
- 6) Increased perceptions of safety of public safety personnel receiving new personal protective equipment.
- 7) Reduction in the number of opiate related overdose deaths of justice involved individuals receiving medication assisted treatment and a Narcan kit.
- 8) Increased identification, investigation and prosecution of individuals committing internet crimes against children.

**Franklin County Office of Homeland Security & Justice Programs  
Detailed Budget Application**

Subgrant Number:

FY 17 JAG: H3154-OH-DJ

**PART A - BUDGET REQUEST BY RESOURCE**

	Amount	Percentage %
Federal Funds Requested:	479,547	100.00%
	0	0.00%
	0	0.00%
Total Project Budget:	479,547	100.00%

Identify Source of Additional Funding:

**PART B - BUDGET REQUEST BY COST CATEGORY**

Please note only Federal costs should be detailed by cost category. Do not include other budget sources.

**Section I - Personnel Costs**

*Salaries and Personnel*

Name/ Vacant	Title	No. Hrs.	Hrly Rate	Total
Overtime - Enforcement	Whitehall Police Dept - Sgt.	51	\$75.54	3,853
Overtime- Enforcement	Whitehall Police Dept - Patrol	151	\$65.53	9,895
Overtime - Enforcement	Franklin Cty - Criminal Warr	225	\$60.00	13,500
Overtime - Enforcement	Franklin Cty - Criminal Warr	60	\$71.00	4,260
Clerical	Franklin Cty - Criminal Warr	54	\$25.00	1,350
Overtime - Education	Franklin Cty - Street Smart	202	\$60.00	12,120
Overtime- Education	Franklin Cty - Street Smart	75	\$71.00	5,325
Overtime Enforcement	Franklin County - STOP (no fringe)	395	\$60.00	23,700
Overtime- Enforcement	Franklin County - STOP (no fringe)	118	\$71.00	8,378
Clerical	Franklin County - STOP (no fringe)	93	\$27.00	2,511
Overtime- Enforcement	Franklin County -Drug Interdicti	101	\$60.00	6,060
Overtime - Enforcement	Franklin County - Drug Interdicti	32	\$71.00	2,272
Overtime - Comm Policing	Franklin County - VIPSS	95	\$60.00	5,700
Overtime - Comm Policing	Franklin County - VIPSS	171	\$71.00	12,141
Overtime - ICAC	Franklin County - ICAC	14	\$65.00	910
Overtime - ICAC	Franklin County - ICAC	10	\$71.00	710
Overtime - Comm Policing	Franklin Cty - Community Polic	137	\$71.00	9,727
Overtime - Comm Policing	Franklin Cty - Community Polic	137	\$65.00	8,905
Overtime - Comm Policing	Franklin Cty - Community Polic	145	\$60.00	8,700
<b>Salary Subtotal:</b>				<b>140016.57</b>

*Employer's Share of Fringe Benefits:*

Fringe Benefits	Rate (%)	Total Yearly Wages	Total Cost
PERS (government agencies) - Franklin Cty	18.10%	91,680	16594
Retirement (private agencies)			0
Worker's Compensation - Franklin County	0.90%	91,680	825
Unemployment Comp. (max 2.00% on first \$9,000)			0
Medicaid - Franklin County	1.45%	91,680	1329
Health Insurance			

Fill in the formula:  $S$  (Monthly Rate)  $\times$  (# Months)  $\times$  (FTE) 0

Fringe Subtotal: 18749

Section 1 - Personnel Total: 158765.13

Narrative Required: Provide justification for each position; list job duties.

Please see attached budget narrative.

Note: Fringes included only for a portion of Franklin County overtime costs

**Section 2 - Consultants/Contracts**

Name	Hourly Fee	Hours	Total
ICAC Taskforce Partner Jurisdictions OT	\$58.00	172.5	10,005.00
Reentry Supportive Services - Certified Peer Supp Specialis	\$20.00	1,241	24,820.00
Reentry Data Specialist	\$20.00	500	10,000.00

Section 2 - Consultants/Contracts Total: 44,825.00

**Narrative Required: Provide justification, method of procurement and basis of selection.**

Please see attached budget narrative.

**Section 3 - Travel**

A. Auto	No. Miles	Per Mile	Total
	0	0	0
	0	0	0

  

B. Commercial	Destination	Fare	Total
National Criminal Justice Assoc - annual	Various	3	\$400
National Conferences for Justice Partne	Various	6	\$400

  

C. Per Diem: (Meal & Lodging Only)	No. of days	Rate	Total
Meal and Lodging (ICAC related training)	83.33	\$66.00	\$5,500
Meal and Lodging (National CJ Conferences x 3 x 6 attende	14	\$66.00	\$2,772.00

  

D. Other (Specify):	No. Items	Rate	Total
ICAC Training Registrations	20	\$395	\$7,900
National Conference Registrations	18	\$500	\$9,000

Section 3 - Travel Total 28772

**Narrative Required: Provide justification for travel. Costs must relate to the project staff & objectives.**

Please see attached budget narrative.

**Section 4 - Equipment**

Item(s) Being Purchased	Quantity	Unit Price	Total
MAT Laboratory Testing Equipment	1	12,000.00	12,000.00
Bullet Proof Protective Vests - Columbus	83	\$1,200.00	99600.00
Protective Helmets - Columbus	2	\$200	400.00
Latent Print Electronic Data Management Software	1	\$70,000	70000
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

**Section 4 - Equipment Total** 182000.00

Narrative Required: Provide justification for the equipment requested.

Please see attached budget narrative.

**Section 5 - Supplies**

List of Items to be Purchased	Quantity	Unit Price	Total
Computer and Investigative Supplies - ICAC	1	\$1,600	1600.00
MAT Laboratory Testing Supplies	1	\$2,000.00	2000.00
Materials and Supplies to support Reentry Programming	1	\$5,007	5007.09
NARCAN Kits	125	80	10000.00
			0.00
			0.00
			0.00
			0.00
			0.00
	0	0	0.00

**Section 5- Supplies Total** 18607.09

Narrative Required: Provide justification for the supplies; provide allocation method.

Please see attached budget narrative.

**Section 6 - Other Costs**

Other Charges	Cost	Terms	Total
Rent-Facilities	0	0	0
Cost of Ownership	0	0	0
Telephone	0	0	0
Utilities	0	0	0
Bookkeeping/Audit	0	0	0
Maintenance	0	0	0
Clerical	0	0	0
Auto Lease/ST Rental	0	0	0
Equipment Lease/ST Rental	0	0	0
Photocopying	0	0	0
<b>OTHER: ADMINISTRATIVE FUNDS</b>	0	0	0
Michael Daniels, Policy Coordinator	38.67	149	5761.83
Melissa Pierson, Grants Administrator	37.89	650	24628.5
Fiscal Administrator	36.09	275	9925
PERS - 14.0%	40,315	14.00%	5644
Medicare - 1.45%	40,315	0.0145	585
	0	0	0.00
Other: Office Supplies for Administration of Grant	1	34.24	34.24

Section 6 - Other Costs Total 46578.00

Narrative Required: Provide justification for other costs; provide allocation methods where appropriate.

Administrative funds support personnel, supplies and travel costs associated with the management/administration of the award, fiscal & programmatic oversight of project implementation, collection and reporting of performance data, and ensuring compliance to federal rules by the partnering jurisdictions.

**Section 7 - Confidential Funds (Applies to Drug Task Force Projects Only)**

Implementing Agency Confidential Funds	Total
0	0

Section 7- Confidential Fund Total 0

Narrative Required: Provide justification for Confidential Funds.

**Section 8 - Indirect Costs**

Amount of Direct Costs Less Equipment	Percent 0 to 10%	Total
0	0.00%	0

Section 8 - Indirect Cost Total 0



Narrative Required: Provide justification for Indirect Cost; attach a copy of your federally approved plan.

**PART C- BUDGET REQUEST BY RESOURCE & COST CATEGORY**

		<b>JAG Funding Request</b>	<b>Total</b>
<b>1. Personnel</b>		\$158,765.13	\$158,765.13
<b>2. Consultant/Contracts</b>		\$44,825.00	\$44,825.00
<b>3. Travel</b>		\$28,771.78	\$28,771.78
<b>4. Equipment</b>		\$182,000.00	\$182,000.00
<b>5. Supplies</b>		\$18,607.09	\$18,607.09
<b>6. Other Costs</b>		\$46,578.00	\$46,578.00
<b>7. Confidential Funds</b>			\$0.00
<b>8. Indirect Cost</b>			\$0.00
<b>9. Total Project Budget</b>		\$479,547.00	\$479,547.00

Authorized by: Melissa Pierson

## BUDGET NARRATIVE

2017-H3154-OH-DJ  
Attachment # 2 JAG Budget Narrative  
Franklin County, Ohio

### PERSONNEL AND FRINGE BENEFITS:

#### **Franklin County Sheriff's Office (FCSO) -**

**\$126,268.57 Personnel O/T**

Funds will provide overtime for law enforcement personnel delivering community education and prevention, enforcement and outreach programs including STOP Teenage Opportunity to Purchase, ICAC, Street Smarts R.A.D. (Rape Aggression Defense Systems) and Interdiction Concentrated Enforcement (Hotel/Motel/Storage/Rental). Additionally, law enforcement overtime will support criminal warrants enforcement. FCSO overtime rates include average deputy and supervisor rates and are based on a historical evaluation of the number of hours committed to each program. 147 hours for two civilian clerical positions will also be supported with FY 2017 JAG funding to minimize the amount of time spent by LE completing administrative paperwork in support of the STOP Teenage Opportunity to Purchase Alcohol and Criminal Warrants Enforcement.

**\$18,749 Fringe Benefits**

Fringe benefits charged to only a portion of the OT personnel supported with FY 2017 JAG funding. Rates applied align with current FCSO fringe benefit package including 18.10% for PERS, .90% for Worker's Compensation and 1.45% for Medicaid. FCSO will contribute local funding to support balance of fringe benefit costs.

### CONSULTANTS/CONTRACTS:

#### **Franklin County Sheriff's Office (FCSO)**

**\$10,500**

Non Franklin County ICAC Partner Agencies to support ICAC overtime within their departments to support the task force activities and reduce the exploitation of children and child pornography on the internet.

#### **Office of Justice Policy and Programs**

**\$34,820**

Two part time certified peer specialists will be hired to provide supportive services to justice involved individuals released from the local jail. A part time data analyst will be hired to conduct an extensive recidivism study of individuals receiving pre and post release reentry and other supportive services.

### TRAVEL

**\$5,000**

Funding will be set aside to support Franklin County and city of Columbus personnel travel to the annual National Criminal Justice Association, National Association of Counties and American Correctional Association conferences.

#### **Franklin County Sheriff's Office**

**ICAC Taskforce:** Funding will support training and travel related costs of law enforcement participating on the Internet Crimes Against Children Taskforce. Currently, **nine** Central Ohio law enforcement jurisdictions participate on the multi-agency task force.

## EQUIPMENT

### **Medication Assisted Treatment/Reentry**

**\$12,000**

**Piccolo Chemical Chemistry Analyzer:** To provide for expedited lab testing necessary for the administration of medication assisted treatments for opiate dependence including Vivitrol® and/or Suboxone®, a Piccolo Chemical Chemistry Analyzer will be purchased by Franklin County for use in the Correctional Center by medical staff. Current testing methods can take upwards of 3 to 5 days to receive liver enzyme testing results thus delaying the opportunity to administer MAT prior to the individuals release from jail. With the Piccolo machine, lab testing can be conducted in a matter of minutes. Final price of the equipment will be determined using local procurement policies in alignment with federal guidance. Individuals receiving MAT pre-release will be linked with treatment and other supportive services and recovery related outcomes will be monitored by the OJPP for program impact.

### **City of Columbus**

**\$100,000**

**Police Personal Protection Equipment (PPE):** The City of Columbus Division of Fire operates a forty member paramedic Tactical EMS (TEMS) Team, with members assigned to each of three 24-hour shifts. The TEMS Team's paramedics' primary function is to be available to provide more immediate medical care for Columbus Division of Fire Bomb Squad and/or Columbus Division of Police Special Weapons and Tactics Team (S.W.A.T.) members and other law enforcement personnel who may be injured during responses. Funds will support the purchase of bullet proof protective vests and protective helmets.

### **Latent Print Electronic Data Management Software**

**\$70,000**

The current Latent Print Unit utilizes a manual system for maintaining and preserving non-AFIS quality latent print evidence. This outdated storage documentation method does not efficiently store CDs/DVDs or the associated evidence notation, nor does it communicate with the existing Crime Lab Information Management System. The purchase of an electronic data management system (DMS) will increase Columbus' capacity to efficiently maintain evidence and provide for a long term, in house training solution. Procurement of the software will align with local and federal purchasing policies.

## SUPPLIES

### **Franklin County Sheriff's Office**

**Computer and Investigative Supplies to support ICAC efforts:**

**\$1,600**

### **Franklin County Office of Justice Policy and Programs**

**MAT Laboratory Testing Supplies**

**\$2,000**

**Materials and supplies to support pre-release reentry programming**

**\$5,007.09**

**NARCAN Kits**

**\$10,000**

The Franklin County Office of Justice Policy and Programs serves as the administrative agency to the Franklin County Reentry Coalition and is responsible for implementing pre-release programming at the Franklin County Correctional Center in collaboration with the Franklin County Sheriff's Office. MAT testing supplies will be used by the Jail Medical Center to provide the necessary liver enzyme testing to support administration of medication assisted treatment using Vivitrol™. Balance of supply costs will

support pre-release reentry programming offered at the Correctional Center along with the purchase of Narcan kits to be distributed to individuals participating in pre-release cognitive behavioral treatment programming assessed as high risk for overdose from opiate use upon discharge from the jail.

**OTHER CHARGES**

**Franklin County OHS&JP (Administrative Funds) - \$46,578**

Administrative funds will be used will be used to support the administrative, fiscal, and programmatic oversight of the program. Fiscal oversight and reporting, programmatic data collection and reporting, and project assessment/evaluation will be provided to all project sub recipients with on-going technical assistance throughout the life of their grant-funded project. The Franklin County Office of Justice Policy and Programs (OJPP) (a regional planning unit administering multiple federal and state grant programs) will administer the grant in accordance with the grant directives and with oversight from and progress reporting to the Franklin County Criminal Justice Planning Board.

Fringe benefits costs are standard rates for Franklin County and include: 14.0% for PERS and 1.45% for Medicare

Breakout of Administrative Costs Assessed to Each Jurisdiction: Columbus - \$17,000.00 and Franklin County - \$29,578 (Note: Whitehall will not be charged for administration and management of their portion of the JAG award)

**CONFIDENTIAL FUNDS** **\$0.00**

**INDIRECT COSTS** **\$0.00**

**TOTAL BUDGET** **\$479,547.00**